

# पीएम श्री केन्द्रीय विद्यालय वायु सेना स्थल चाबुआ

## PM SHRI KENDRIYA VIDYALAYA AFS CHABUA

सत्र 2024-25 हेतु अस्थायी संविदा शिक्षकों का पैनल तैयार करने हेतु चल-साक्षात्कार

**Walk-In Interview for empanelment of Contractual Teachers for session 2024-25**

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सत्र 2024-25 हेतु विभिन्न शैक्षणिक पदों पर रिक्तियों के सापेक्ष विशुद्ध रूप से अंशकालिक अनुबंध आधार पर तथा समय-समय पर लागू / संशोधित के.वि.सं. सेवा / पारिश्रमिक मानदंडों के अनुसार अस्थायी संविदा शिक्षकों का पैनल तैयार करने हेतु चल-साक्षात्कार दिनांक 05 एवं 06 मार्च, 2024, को प्रातः 09:00 बजे से विद्यालय परिसर में आयोजित किया जाएगा | चल-साक्षात्कार हेतु आवेदन पत्र डाउनलोड करने एवं पात्रता/ मानदंड की अधिक जानकारी के लिए विद्यालय की वेबसाइट <https://chabua.kvs.ac.in> पर घोषणाएँ लिंक देखें।

Walk-in interview for various teaching posts for the session 2024-25 will be conducted on 05<sup>th</sup> & 06<sup>th</sup> March, 2024 from 09:00 am onwards at School Campus for empanelment and engagement of teachers on purely part time contractual basis as per the KVS Service/Remuneration norms applicable/amendable from time to time. For Application form, eligibility criteria & more information see the Announcement Section of School website <https://chabua.kvs.ac.in>

प्राचार्य / PRINCIPAL

# पीएम श्री केन्द्रीय विद्यालय वायु सेना स्थल चाबुआ

## सत्र 2024-25 हेतु अस्थायी संविदा शिक्षकों का पैनल तैयार करने हेतु चल-साक्षात्कार

- सत्र 2024-25 हेतु निम्नलिखित शैक्षणिक पदों पर रिक्तियों के सापेक्ष विशुद्ध रूप से अंशकालिक अनुबंध आधार पर तथा समय-समय पर लागू/ संशोधित के.वि.सं. सेवा / पारिश्रमिक मानदंडों के अनुसार अस्थायी संविदा शिक्षकों का पैनल तैयार करने हेतु चल-साक्षात्कार दिनांक 05 एवं 06 मार्च, 2024, को प्रातः 09:00 बजे से विद्यालय परिसर में निम्न विवरणानुसार आयोजित किया जाएगा :
  - 1. मंगलवार, दिनांक 05 मार्च, 2024:** स्नातकोत्तर शिक्षक (विषय: अंग्रेजी, हिंदी, गणित, भौतिक विज्ञान, रसायन विज्ञान, जीव विज्ञान, इतिहास, भूगोल, अर्थशास्त्र, वाणिज्य, कम्प्यूटर विज्ञान) तथा प्रशिक्षित स्नातक शिक्षक (विषय: अंग्रेजी, हिंदी, विज्ञान, गणित, संस्कृत, सामाजिक विज्ञान) व कम्प्यूटर अनुदेशक
  - 2. बुधवार, दिनांक 06 मार्च, 2024:** प्राथमिक शिक्षक, प्रारम्भिक बाल्यावस्था की देखभाल और शिक्षा (ECCE) में प्रशिक्षित शिक्षक, खेल प्रशिक्षक, योग प्रशिक्षक, नर्स, काउंसलर एवं विशेष शिक्षक
- अभ्यर्थी विधिवत भरे हुए आवेदन पत्र विद्यालय की ईमेल [ppl.chabua@kvs.gov.in](mailto:ppl.chabua@kvs.gov.in) पर **दिनांक 02 मार्च, 2024 अपराह्न 03:00 बजे** तक प्रेषित कर सकते हैं।
- चल-साक्षात्कार हेतु आवेदन पत्र डाउनलोड करने एवं पात्रता/ मानदंड की अधिक जानकारी के लिए विद्यालय की वेबसाइट <https://chabua.kvs.ac.in> पर घोषणाएँ लिंक देखें।
- अभ्यर्थी साक्षात्कार के दिन भरे गए आवेदन पत्र, समस्त प्रमाण पत्रों की दो सेट फोटो कॉपी एवं मूल प्रतियों के साथ प्रातः 08:00 बजे विद्यालय में उपस्थित होना सुनिश्चित करें।
- परीक्षा/साक्षात्कार में भाग लेने के लिए किसी प्रकार के यात्रा/दैनिक भत्ता का भुगतान नहीं किया जाएगा। परीक्षा/साक्षात्कार में केवल उपस्थित होने से के.वि.सं. में अंशकालिक या स्थायी रोजगार का कोई अधिकार नहीं होगा।
- विभिन्न पदों पर आवेदन हेतु अभ्यर्थी पृथक आवेदन पत्र भरें।
- अधिक जानकारी के लिए संपर्क करें: 0373-2863301, 2387509, +91-9455280078

प्राचार्य

# PM SHRI KENDRIYA VIDYALAYA AFS CHABUA

## Walk-In Interview for empanelment of Contractual Teachers for session 2024-25

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Walk-in interview for various teaching posts for the session 2024-25 will be conducted on 05<sup>th</sup> & 06<sup>th</sup> March, 2024 from 09:00 am onwards at School Campus as per following schedule for empanelment and engagement of teachers on purely part time contractual basis as per the KVS Service/Remuneration norms applicable/amendable from time to time:

- 1. Tuesday, 05<sup>th</sup> March, 2024:** Post Graduate Teachers (PGT) for English, Hindi, Physics, Chemistry, Biology, Mathematics, History, Geography, Economics, Commerce, Computer Science and Trained Graduate Teacher (TGT) for English, Hindi, Mathematics, Science, Social Science, Sanskrit and Computer Instructor.
  - 2. Wednesday, 06<sup>th</sup> March, 2024:** Primary Teachers (PRT), Early Childhood Care and Education (ECCE) trained teachers, Sports Coach, Yoga Instructor, Counsellor, Nurse and Special Educator.
- Candidates must send duly filled application form on School email id [ppl.chabua@kvs.gov.in](mailto:ppl.chabua@kvs.gov.in) before **03:00 pm on 02-03-2024**.
  - For Application form, eligibility criteria & more information see the Announcement Section of School website <https://chabua.kvs.ac.in>
  - Candidates must report at 08:00 am on the day of interview along with duly filled application form with two sets of self-attested photocopies of all documents and originals for verification.
  - No TA/DA for attending the test/interview. Merely appearing in the test/interview will not have any right of either part time or permanent employment in the KVS.
  - A candidate applying for various posts must fill and submit separate application forms for each post.
  - For further details, contact: 0373-2863301, 2387509, +91-9455280078.

PRINCIPAL





**8. Academic qualification (starting from High School level)**

(Please give information as applicable.) (Attach self-attested copies of mark sheets & certificates).

Name of Examination (With complete name of course passed)	Write name of Examination passed	Year of passing	Aggregate Marks			Subjects/ Specialization	Duration of course (in months)	Board/ University
			Max. marks	Marks obtained	%age of marks			
High School (Class X)								
Intermediate (Class XII)								
Graduation (Name of Course)								
Post-Graduation (Name of Course)								
Others, if any (Please specify)								
Others, if any (Please specify)								
Others, if any (Please specify)								

**9. Professional Qualification (Attach self-attested copies of mark sheets & certificates).**

Name of Examination (With complete name of course passed)	Write name of Exam passed	Year of passing	Aggregate Marks			Subjects/ Specialization	Duration of course (in months)	Board/ University
			Max. marks	Marks obtained	%age of marks			
JBT/D. El. Ed/D. Ed./ECCE (Please specify)								
B.Ed.	(Theory)							
	(Practical)							
Other, if any (Please specify)								
Other, if any (Please specify)								
Other, if any (Please specify)								

**10. Experience (Attach separate sheet, if columns are insufficient).**

Post held	Name of Institution	Period of service		No. of completed years & months	Class taught	Subject taught	Scale of pay and salary per month
		From	To				

11. Are you able to teach through English and Hindi, both? (Please tick mark in the appropriate box) for teaching posts.  NO   YES

12. Do you have knowledge of computer application? (Please tick mark in the appropriate box)  NO   YES

13. Present job/working/study details \_\_\_\_\_  
\_\_\_\_\_

**UNDERTAKING**

I, hereby certify that all the information given above is true and correct to the best of my knowledge. I have attached self-attested copies of my mark sheets, certificates and testimonials in support of the entries made above. I also agree that mere eligibility does not confer right to be called for interview/selection. My candidature may be cancelled in case any information is found to be incorrect on verification at later stage.

Place : Candidate's Signature: \_\_\_\_\_

Date : Candidate's Name: \_\_\_\_\_

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**FOR OFFICE USE**

**Remarks of the documents verification Committee:**

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Name & Signature of Member of the documents verification Committee:

1.

2.

**KENDRIYA VIDYALAYA AFS CHABUA (ASSAM)**  
**QUALIFICATIONS/ ELIGIBILITY CRITERIA / TERMS & CONDITIONS FOR WALK-IN-  
INTERVIEW FOR EMPANELMENT OF CONTRACTUAL TEACHERS**

Sr. No.	Post	Essential Minimum Qualification
01	PRT	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1. Senior Secondary (or its equivalent) with at least 50% marks and 2-year Diplomain Elementary Education.</li> <li>2. <b>OR</b> Senior Secondary (or its equivalent) with at least 50% marks and 4-year Bachelorof Elementary Education (B.El.Ed.)</li> <li><b>OR</b> Senior Secondary (or its equivalent) with at least 50% marks and 2-year Diplomain Education (Special Education)</li> <li>3. Qualified in the Central Teacher Eligibility Test (CTET) level -1</li> <li>4. Proficiency to teach through Hindi &amp; English.</li> </ol> <p><b>Desirable:</b> Knowledge of Computer Applications.</p>
02	TGT (Science- Bio Group, Social Science, English, Hindi, Sanskrit & Maths)	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1) Four years' Integrated degree course of Regional College of Education of NCERT inthe concerned subject with at least 50% marks in aggregate;</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor's Degree with at least 50% marks in the concerned subjects/ combination of subjects and in aggregate. The electives subjects and Languages in the combination ofsubjects as under:</p> <ol style="list-style-type: none"> <li>a) For TGT ('Sanskrit): Sanskrit as a subject in all the three years.</li> <li>b) For TGT (Hindi): Hindi as a subject in all the three years.</li> <li>c) For TGT (English): English as a subject in all the three years.</li> <li>d) For TGT (S. St) Any two of the following: History, Geography, Economics and Pol. Science of which one must be either Historyor Geography.</li> <li>e) For TGT (Maths) - Bachelor Degree in Maths with any two of the followingsubjects: Physics, Chemistry, Electronics, Computer Science and Statistics.</li> <li>f) For TGT (Science) - Botany, Zoology and Chemistry.</li> </ol> <ol style="list-style-type: none"> <li>2) Pass in the Central Teacher Eligibility Test (CTET) level -2</li> <li>3) B. Ed or equivalent degree from recognized university.</li> <li>4) Proficiency in teaching Hindi and English medium.</li> </ol> <p><b>Desirable :</b>Knowledge of Computer Applications</p>

03	PGT	<p><b>Essential</b></p> <p>1. Two years' Integrated Post Graduate M. Sc Course of Regional College of Education of NCERT in the concerned subject;</p> <p style="text-align: center;"><b>Or</b></p> <p>Master Degree from a recognized University with at least 50% marks in aggregate in the following subjects:</p> <p>a) PGT (English)- English</p> <p>b) PGT (Hindi) – Hindi or Sanskrit with Hindi as one of the subjects at Graduation level.</p> <p>c) PGT (Maths) Mathematics/ Applied Mathematics</p> <p>d) PGT (Physics)–Physics / Electronics/Applied Physics/ Nuclear Physics.</p> <p>e) PGT (Chemistry) Chemistry/ Bio. Chem.</p> <p>f) PGT (Biology) - Botany/ Zoology/ Life Sciences/Bio Sciences/ Genetics/ Micro Biology/Bio Technology/ Molecular Bio/Plant Physiology provided they have studied Botany and Zoology at Graduation level.</p> <p>g) PGT (History) – History</p> <p>h) PGT Geography-Geography</p> <p>i) PGT (Commerce) – Master's Degree in Commerce. However, holder of Degrees of M.Com in Applied/Business Economics shall not be eligible.</p> <p>J) PGT (Economics) – Economics/ Applied Economics/ Business Economics.</p> <p>2. B.Ed. or equivalent degree from recognized university</p> <p>3. Proficiency in teaching in Hindi and English media.</p> <p><b>Desirable:</b> Knowledge of computer applications.</p>
04	PGT (Computer Sc.)	<p>At-least 50 % marks in aggregate in any of the following;</p> <p>1. B.E or B. Tech. (Computer Science/IT) from a recognized University or equivalent Degree or Diploma from an institution/ university recognized by the Govt. of India.</p> <p style="text-align: center;"><b>OR</b></p> <p>B.E or B. Tech. (any stream) and Post Graduate Diploma in Computers from recognized University.</p> <p style="text-align: center;"><b>OR</b></p> <p>M.Sc (Computer Science)/ MCA or Equivalent from a recognized University.</p> <p style="text-align: center;"><b>OR</b></p> <p>B.Sc (Computer Science) / BCA or Equivalent and Post Graduate degree in subject from a recognized University.</p> <p style="text-align: center;"><b>OR</b></p> <p>Post Graduate Diploma in Computer and Post Graduate degree in any subject from recognized University.</p> <p style="text-align: center;"><b>OR</b></p> <p>'B' Level from DOEACC and Post Graduate degree in any subject.</p> <p style="text-align: center;"><b>OR</b></p> <p>'C' Level from 'DOEACC' Ministry of Information and Communication Technology and Graduation.</p>
04	Computer Instructor	<p>BE/B Tech (Computer Science) / B C A / M C A / M. Sc (Computer Science) / M.Sc. (Electronics with Computer Science component) / M. Sc(IT) / B.Sc. (Computer Science)</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor's/ Master Degree in any Science subject/ Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized university/ institute.</p> <p style="text-align: center;"><b>OR</b></p> <p>Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized university / 'O' level from DOEACC.</p> <p style="text-align: center;"><b>OR</b></p> <p>Post-graduate degree in any subject with minimum 'A' level from DOEACC</p>
06	Games Coach	<p>SAI Coaches, NIS/ B. P. Ed/ M. P. Ed/ Diploma or Participation at National/ State level with good track records.</p>

07	Educational Counsellor	<p><b>Essential</b> B.A./B.Sc.(Psychology) with Certificate of Diploma in Counselling</p> <p><b>Desirable:</b> Minimum of one-year experience in providing career/educational counselling to students at schools.</p> <p><b>Or</b> Working knowledge and experience in Placement Bureaus.<b>Or</b> Registration with Rehabilitation Council of India as Vocational Counsellor.</p>
08	Nurse	Diploma in Nursing from a recognized institute. Experienced candidate will be preferred.
09	Yoga Instructor	Graduation or equivalent in any subject from a recognized institution and one year training/diploma in Yoga from a recognized institution

### **TERMS & CONDITIONS**

1. In case of Non- availability of B. Ed candidate preference will be given to Non- B. Ed candidates.
2. Merely appearing in the written examination for the post of PRT (if conducted) will not be deemed as a right to appear for the interview.
3. Candidates will be eligible for appearing in the interview only after the verification of documents.
4. A candidate applying for various posts must fill separate forms and attach separate documents as per the number of post(s) applied for and will appear separately in the test/interview for the said post(s) as per the date and time mentioned in the advertisement.
5. No TA/DA for attending test/interview will be paid. Appearing in the test/interview merely will not have any right of either part time or permanent employment in the KVS.
6. Candidates must send duly filled application form on School email id before stipulated date and time. A candidate applying for various posts must fill and submit separate application forms for each post.
7. Candidates must report at 08:00 am on the day of interview along with dully filled application form with two sets of self-attested photocopies of all documents and originals for verification. No TA/DA for attending the test/interview.
8. For further details contact: 0373-2863301/ 2387509

## Special Education Teachers.

### Minimum qualification for appointment of Special Education Teachers as per RCI.

<u>Level</u>	<u>Minimum Academic and Professional Qualification</u>
Pre School/ Nursery / Play School	<p>1. Xth Class passed and Certificate Programme I Early Childhood Special Education.</p> <p style="text-align: center;"><b>OR</b></p> <p>2. XIth passed and one year Diploma Programme in Early Childhood Special Education (DECSE – MR) / DECSE-VI.</p> <p style="text-align: center;"><b>OR</b></p> <p>3. XIIth passed and Diploma in Teaching Young Children (Deaf and Hard of Hearing).</p> <p style="text-align: center;"><b>OR</b></p> <p>4. Xth Class passed and Certified in Care Giving Programme.</p> <p style="text-align: center;"><b>OR</b></p> <p>Any other equivalent qualification approved by RCI.</p>
Elementary (Primary / Upper Primary)	<p>1. XIIth passed and two year D.Ed. Special Education in any of the category of disability.</p> <p style="text-align: center;"><b>OR</b></p> <p>2. XIIth passed and one year Diploma in Special Education (DSE) in any of the category of disability.</p> <p style="text-align: center;"><b>OR</b></p> <p>3. Diploma in Community Based Rehabilitation (DCBR) with 6 months Certification course in Education of Children with Special Needs.</p> <p style="text-align: center;"><b>OR</b></p> <p>4. Post Graduate Diploma in Community Based Rehabilitation (PGDCBR) with 6 months certificate course in Education of Children with Special Needs .</p> <p style="text-align: center;"><b>OR</b></p> <p>5. Diploma in Multi Rehabilitation Worker (MRW) with 6 months Certificate course in Education of Children with Special Needs.</p> <p style="text-align: center;"><b>OR</b></p> <p>6. Junior Diploma in Teaching the Deaf.</p> <p style="text-align: center;"><b>OR</b></p> <p>7. Primary level Teacher Training course in Visual Impairment.</p> <p style="text-align: center;"><b>OR</b></p> <p>8. Diploma in Vocational Rehabilitation- Mental Retardation (DVR-MR) / Diploma in Vocational Training and Employment – Mental Retardation (DVTE-MR) with 6 months Certificate in Education of Children with Special Needs.</p> <p style="text-align: center;"><b>OR</b></p> <p>9. Diploma in Deafening Language and Speech (DHLS)with 6 months Certificate course in Education of Children with Special Needs.</p>

	<p style="text-align: center;"><b>OR</b></p> <p>10. XII passed with any RCI recognized qualification of minimum one year duration and 6 months Certificate course in Education of Children with Special Needs.</p> <p style="text-align: center;"><b>OR</b></p> <p>Any other equivalent qualification approved by RCI</p>
Secondary and Senior Secondary	<p>1. Graduate with B.Ed. (Special Education)</p> <p style="text-align: center;"><b>OR</b></p> <p>2. B.Ed. (General ) with one year Diploma in Special Education .</p> <p style="text-align: center;"><b>OR</b></p> <p>3. B.Ed. (General) with two year Diploma in Special Education .</p> <p style="text-align: center;"><b>OR</b></p> <p>4. B.Ed. (General ) with Post Graduate Professional Diploma in Special Education (PGPC)</p> <p style="text-align: center;"><b>OR</b></p> <p>5. B.Ed. Special Education and Post Graduate Professional Certificate in Special Education (PGPC)</p> <p style="text-align: center;"><b>OR</b></p> <p>6. PG Diploma in Special Education (Mental Retardation)</p> <p style="text-align: center;"><b>OR</b></p> <p>7. PG Diploma in Special Education (Multiple Disability: Physical &amp; Neurological)</p> <p style="text-align: center;"><b>OR</b></p> <p>8. PG Diploma in Special Education (Locomotor Impairment and Cerebral Palsy)</p> <p style="text-align: center;"><b>OR</b></p> <p>9. Secondary level Teacher Training Course in Visual Impairment.</p> <p style="text-align: center;"><b>OR</b></p> <p>10. Senior Diploma in Teaching the Deaf</p> <p style="text-align: center;"><b>OR</b></p> <p>11. BA B.Ed. in Visual Impairment</p> <p style="text-align: center;"><b>OR</b></p> <p>Any other equivalent qualification approved by RCI</p>



## केन्द्रीय विद्यालय संगठन (मुख्य.)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

KENDRIYA VIDYALAYA SANGATHAN (HQs)  
An Autonomous Body under Ministry of Education, Govt. of India  
18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26521841

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11331/2023-24/KVS(HQ)/ DC (Acad-II)

Date 04.07.2023

(Amended Letter in place of earlier letter dated 29.06.2023)

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Subject: Opening of One Section of Balvatika-3 (for children of 5+ years of age) in  
450 KVs - reg

Madam/Sir,

Inviting your attention to the subject cited above, I am to convey the decision to start one section of Balvatika-3 class (for children of 5+ years of age) in the identified 450 KVs (as per the list given in Annexure-I) from the current Academic Session 2023-24. In this regard, the following guidelines are required to be followed and therefore, necessary directions be issued to the Principal of concerned KVs to take necessary for immediate action at their end:

### I. Admission in Balvatika-3 :-

- Admission to Balvatika-3 class alone shall be done as per the priority and reservations given in the KVS Admission Guidelines 2023-24. The prescribed age criteria is given below:

Class	Age ( as on 31 <sup>st</sup> March 2023)
Balvatika -3	Should have attained 5+ years but not completed 6 years of age.

- Reservation under the provisions of RTE Act-2009 shall be applicable for Balvatika-3.
- Provision for admission for Single Girl Child Category shall **not** be applicable to Balvatika -3.
- Local advertisement shall be issued by the respective KVs and would ensure wide publicity in their locality.
- Notification, registration and admission will be done as per the Admission Schedule (Annexure-II) attached.



- Registration for admission in Balvatika -3 will be done through Online mode. Registration link, schedule for draw of lots and other details will be issued separately.

**II. Engagement of Teachers & Caregivers (Helpers) :** - Following modalities shall be followed for the engagement of teachers on contractual basis and Caregivers (Helpers) for Balvatika-3.

- A total of 02 ECCE trained Balvatika Teachers shall be engaged on contractual basis by each KV.
- The engagement of such teachers on contractual basis shall be made as per the instructions contained in this office letter dated 08.10.2013 and their remuneration shall be paid as per this office letter dated 21.03.2013 (similar to that of Primary Teachers)
- Qualification for Balvatika Teachers as prescribed by NCTE is given below:
  - i. Senior Secondary class (Class XII or its equivalent) from a recognised Board with at least 50% marks **and**
  - ii. Diploma in nursery Teacher education /Pre -school Education /Early Childhood Education Programme (D.E.C.Ed) of duration of not less than two years or B.Ed (Nursery) from NCTE recognised institutions.
- One Caregiver shall be engaged by each of the KV for Balvatika-3.
- Caregivers (helper) shall be engaged through the process of outsourcing.
- Qualification for caregiver or helper shall be as prescribed by NCERT/ NCPCR.
  - i. Secondary class (Class X or its equivalent) from a recognised board, minimum 18 years of age and should have induction training in pre-school Education. Or Any person possessing skill training /adequate training as prescribed by NIPCCD, NSDC or any other institution recognised by the central Government/appropriate Government/Recognised University/Board.
- Salary for helpers shall be as per the rates applicable for semi-skilled persons.

**III. Class rooms, furniture and other resources:**

- The identified class room shall be made as attractive and colourful to motivate the children.
- Age appropriate furniture shall be procured by the respective KVs following GFR 2017. The KVs may either opt to have hexagonal tables and chairs or any other suitable design as deemed fit. However, it should be ensured that these are safe for the usage by children.
- Further, Smart class facilities including good audio systems, other Teaching Aids, Storage Facilities. etc shall be made available in each of these classes.
- Initially, a sum of Rs 2,50,000/= (Rupees Two lakh Fifty Thousand only) shall be made available as initial grant from KVS (HQs) to govt-funded KVs towards these expenditures.



**IV. School Timing, Fees & others :-**

- Duration of the school timings would be 03 hrs per day on a five-day week basis and the actual timings would be decided by the respective Vidyalayas.
- Vacation and breaks shall be as per the existing schedule.
- No uniform has been prescribed for the Balvatika classes.
- Fee structure shall be similar to existing Class I as per this office letter dated 31.03.2013. It will be collected through UBI portal only.
- Curriculum and resources prescribed by NCERT would be used for Balvatika-3. Academic resources for Balvatika classes have been shared by this office letter dated 24.11.2022.

**The earlier letter dated 29.06.2023 is treated as withdrawn.**

Yours sincerely,



(N R MURALI)

Joint Commissioner (Acad)

- Encl: 1. List of selected 450 KVs for Balvatika -3  
2. Admission Schedule for Balvatika -3

Copy to:

1. PS to the Commissioner, KVS (HQs), New Delhi for information.
2. The Joint Commissioner (Admn-I/ Admn/Trg/Pers/Fin), KVS(HQs), New Delhi for information
3. The Deputy Commissioner (Finance), KVS (HQs) with the request to take up the matter with Union Bank of India to open link for Balvatika-3 for collection of fees through online.
4. The Deputy Commissioner, (Acad& EDP) with the request to upload this letter & Admission Schedule for Balvatika -3 on KVS (HQs) website.
5. The Director, KVS ZIETs for information.



केन्द्रीय विद्यालय संगठन(मु0)  
18 सांस्थायत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602  
KENDRIYA VIDYALAYA SANGATHAN (HQ)  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11029/39/2011/KVS(HQ/Acad)

Date:-21/03/13

To  
The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regions.

**Subject - Appointment of Teachers on Contractual Basis - reg.**

Sir/Madam,

The Board of Governors of KVS in its 94<sup>th</sup> meeting held on 28/12/12 has approved the recommendation of the Finance committee about the changes in the terms & conditions of appointment of teachers on contract basis in Kendriya Vidyalayas. The same is stated below for your information and needful compliance.

1. A contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by the Selection Committee for a fresh appointment as Contractual teachers by following due procedure. Consolidated remuneration to be paid to different categories of teachers appointed on contract basis is appended as Annexure - I.
2. Consolidated payment on monthly basis may be made to the contractual teachers for the duties performed including invigilation/ exam related work instead of per period basis hitherto in force in the Kendriya Vidyalayas. However, the contractual teachers appointed for a period of less than a month will be paid on pro rata basis only. (Refer Annexure -II)
3. Teachers appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter break payment should be calculated on the pro rata basis.

You are requested to disseminate the information to all Kendriya Vidyalayas under your jurisdiction for compliance immediately.

This issues with the approval of the competent authority.

Yours faithfully,

  
(Dr.Shachi Kant)

Joint Commissioner(Acad/Trg)

Enclosure – Annexure I & II



## Annexure- I

Sl.No	Designation	Station	Consolidated Pay
1	PGT All Subject	Normal	Rs. 27500/-
2		Hard	Rs. 32500/-
3		Very Hard	Rs. 35000/-
4	TGT All Subject	Normal	Rs. 26250/-
5		Hard	Rs. 31250/-
6		Very Hard	Rs. 33750/-
7	PRT	Normal	Rs.21250/-
8		Hard	Rs. 26250/-
9		Very Hard	Rs. 28750/-
10	Computer Instructor (Teaching in classes III to V)	Normal	Rs. 21250/-
11		Hard	Rs. 26250/-
12		Very Hard	Rs. 28750/-
13	Computer Instructor (teaching classes VI onwards)	Normal	Rs. 26250/-
14		Hard	Rs. 31250/-
15		Very Hard	Rs. 33750/-
16	Vocational Instructor for craft/dance music/art/sports etc.	Normal	Rs. 21250/-
17		Hard	Rs. 26250/-
18		Very Hard	Rs. 28750/-
19	Spoken English Teacher	Normal	Rs. 18750/-
20		Hard	Rs. 23750/-
21		Very Hard	Rs. 26250/-

## Annexure - II

The monthly payment towards the contractual teachers and the pro rata payment to the teachers may be regulated as follows.

In the overall interest of the organization, the calculation for the pro rata payment should be made as under:-

Example :- In the normal station, a PGT worked for 15 days in April'13 from 01.04.13 to 15.04.13.

Consolidated Pay

----- X No of days worked

30 Days

Rs.27,500

Say as : ----- X 15 Days = Rs.13,750  
30 days



केन्द्रीय विद्यालय संगठन(मु0)  
18 सांस्थागतक्षेत्र, शहीदजीत सिंह मार्ग, नई दिल्ली-110602  
**KENDRIYA VIDYALAYA SANGATHAN (HQ)**  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11029/39/2011/ KVS (HQ)/Acad

Date : 08/10/13

To

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Madam/Sir,

**Subject - Engaging teachers on contractual basis in KVs – reg.**

Of late a number of doubts are being raised from the field regarding contractual teachers appointment. Hence this is being sent for ready reference and proper implementation:

❖ **General Instructions –**

Principals are authorized to fill the posts of PRTs, TGTs, PGTs, on part time Contractual basis in case any such vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

The following must be ensured, while making contractual appointment

- i. The teacher should possess the required educational qualifications prescribed for direct recruitment to the post.
- ii. Minimum and maximum age limit shall be 18 and 65 years respectively.
- iii. She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.
- iv. Candidature of a contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by selection committee for a fresh appointment as contractual teachers, by following due procedure.
- v. The teachers engaged should be addressed by the Principal in Kendriya Vidyalayas and their formal acceptance to terms and conditions, attached to the offer, will be obtained ( as per formats in Annexure I & II)

❖ **Selection Procedure –**

- i) The Principal of KV will assess the requirement of teachers to be appointed on contract basis before the start of the academic session and get the approval of Chairman, VMC.

Requirement may be given wide publicity through local Newspaper and also put on the notice board of the Vidyalaya.

- ii) The Selection Committee should be constituted with the approval of Chairman, VMC. The selection should be strictly merit based on interview and practical classroom observation.
- iii) The selection Committee should consist of Chairman/Chairman Nominee, Principal, an eminent Educationist of the area and subject expert for TGTs/PGTs.



❖ **Execution of agreement** – An agreement needs to be signed by the selected candidate and KVS. The agreement should be in duplicate on non judicial stamp paper of appropriate value. On behalf of KVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

❖ **Duties & Responsibilities of Contractual teachers** –

i) Teachers appointed on contractual basis will discharge following duties

- a) Regular classroom activity/Copy checking.
- b) Invigilation duty/Evaluation work.
- c) Helping students and colleagues in preparation and organization of different curricular /Co curricular activities in the Vidyalaya.
- d) All other works assigned by the principal.

❖ **Engagement of Spoken English Teacher** – Developing proficiency of spoken English, Spoken English teacher should be engaged on contract for classes VI to X. For primary section periods for developing proficiency in spoken English should be <sup>a</sup>curved out from the periods allotted for the respective language.

**Requisite Qualification** –

1. Graduate with English as one of the subject.
2. A certificate of Degree/Diploma in spoken English covering course program of not less than six months duration.

❖ **Engagement of Computer Instructor** – The norms for engaging contractual Computer Instructor in Kendriya Vidyalayas are as follows:

Designation : Contractual Computer Instructor  
Duties : To teach computer from Classes III to X

**Essential Qualification** –

B.Ed. B. Tech (Computer Science)/B.C.A./M.C.A/M.Sc. (Computer Science)  
M.Sc. (Electronics with Computer Science component)/M.Sc. (IT)/B.Sc. (Computer Science)

OR

Bachelor's / Master degree in any Science subject / Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized University/Institute

OR

Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized University/'O' level from DOEACC

OR

Post-graduate degree in any subject with minimum 'A' level from DOEACC

❖ **Norms to engage Vocational Instructors** - In order to improve the standard of sports, Games, Arts & Crafts reputed sports persons, coaches, artists and crafts man shall be engaged for both during and after school hours as per need of the Vidyalaya on contractual basis. For engaging vocational instructors to train the students in the area of Craft, Dance, Music, Arts and sports etc. following norms should be followed by KVs.-

- ii) In case of single section school only one vocational instructor in any of these areas should be engaged.
- ii) In case of schools with 02 section school, 02 vocational instructors (not more than 02) from different areas should be engaged.
- iii) In case of schools with three (03) or more sections, 03 vocational Instructors (not more than 03) in different areas should be engaged.

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(However, Principal is empowered to take a decision for four (04) such activities as per needs of the Vidyalaya and students. The number of vocational instructors to be engaged above this ceiling may be decided with the approval of concerned Deputy Commissioner of the region. (Approved by 91<sup>st</sup> Meeting of BOG held on 19.01.2012.)

- iv) In order to utilize services of existing teacher, (TGT- PHE/Yoga /WET/Art, PRT-Music) optimally, each KV should ensure that the vocational instructors with specialization in areas/fields other than these teachers should only be engaged

❖ **Payment of remuneration to contractual teacher-**

**Part – A**

Consolidated payment on monthly basis shall be made to the contractual teacher as per Office Order circulated vide letter no. F.No.11029/39/2011/KVS (HQ)/Acad dated 21/03/13. If regular incumbent joins before contractual teacher has completed one month then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

**Part – B**

Fund – The payment to all categories i.e. PRT/TGT/PGT engaged against the regular vacancy will be met out of School Fund and if engaged against leave vacancy, payment will be met out of VVN.

- ❖ **Service Condition** – Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

- I) Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.  
II) Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.  
III) Working hours shall be same as regular teacher.

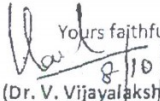
❖ **Special provision –**

- i) **Relaxation of B.Ed. qualification-** In the absence of suitable candidates with B.Ed. Degrees in Hard /Very Hard station and in remote areas of North –East and J& K, candidates with following qualifications may be considered in different categories without B. Ed qualification–  
a) Post Graduate with 60% marks in Science subjects and 55% in Humanities subjects may be considered for the posts of PGTs, if suitable candidates with B.Ed. are not available  
b) Similarly in the case of TGT, B.Sc. with 60% marks and BA with 55% marks may be considered for appointment on part-time contractual basis if suitable candidates with B.Ed. are not available.  
c) Graduates may be considered for the post of Primary Teacher if candidates with Senior Secondary/Plus 2/ Inter with J.B.T. qualification are not available.

- ❖ **Relaxation in CTET** – In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

You are requested to circulate the same to all principals under your jurisdiction and ensure its strict compliance.

This is for your information and necessary action.

Yours faithfully,  
  
(Dr. V. Vijayalakshmi)  
Joint. Commissioner (Acad)





केन्द्रीय विद्यालय संगठन(मु०)  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602  
**KENDRIYA VIDYALAYA SANGATHAN (HQ)**  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.110332/02/2013/KVS(HQ)/Acad/Yoga

Dated :-30.12.2013

To,

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan  
All Regional offices


Sub: Yoga teaching in KVs.

Sir/ Madam,

Kendriya Vidyalaya Sangathan has decided to encourage yoga education in all its schools. The National Curriculum Framework (NCF) 2005 has set broad guidelines for physical education and elucidated the importance of including yoga as a compulsory subject. Yoga education contributes to not merely the physical development of the child but have a positive impact on psychosocial and mental development as well. Yoga is to be taught from class VI onwards in all the Kendriya Vidyalayas. The Regional Offices are directed to appoint yoga teachers on contractual basis in all the Kendriya Vidyalayas (if any regular yoga teacher is not posted in that school) irrespective of number of sections in the vidyalaya. The remuneration of the yoga teachers appointed on contractual basis shall be similar to the payment made to contractual coaches for the sports.

The Syllabus to be followed in different classes for the yoga education is enclosed at Annexure-I.

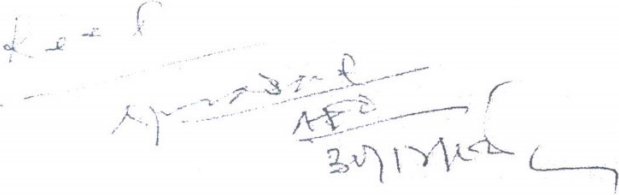
Encl.: As above.

  
(Dr. Shachi Kant)  
Joint Commissioner (Trg..)

Copy to:

1. DC(EDP) with the request to upload the circular on KVS website for information.
2. Guard File.

  
Joint Commissioner (Trg.)



To

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
All Regional Offices

Subject: Clarification regarding appointment of Yoga Teacher in Kendriya Vidyalayas on contractual basis – reg.

Madam/Sir,

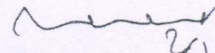
With reference to the letter No. 110332/02/2013/KVS(HQ)/Acad/Yoga dated 30.12.2013 repeated queries are received from different regions, clarification to the queries are stated as under:

Sl.No.	Queries	Clarification
1.	Whether appointment will be done at the Regional Level or at the school level.	Appointment of Yoga teachers on contractual basis are done at the Vidyalaya level by following the due procedure.
2.	Requisite qualification for yoga teacher	i) Graduation in any subject or equivalent from a recognized university. ii) One year training in yoga from a recognized institution. (Refer recruitment rules effective from 01.08.2008)
3.	Syllabus to be followed.	Already in vogue.

You are requested to disseminate the information to all the Kendriya Vidyalayas under your jurisdiction.

This is for your information and necessary action.

Yours faithfully,



(Dr. Shachi Kant)

Joint Commissioner (Trg.)

Copy to : SO, Acad. Section, KVS (HQ) New Delhi for Guard File

852 / 02/15  
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Dr. BM





77

केन्द्रीयविद्यालयसंगठन/KENDRIYA VIDYALAYA SANGATHAN  
(Min. of HRD, Deptt. of Education, Govt. of India)  
18-संस्थागतक्षेत्र/18-Institutional Area  
शहीदजीतसिंहमार्ग /ShaheedJeet Singh Marg  
नईदिल्ली-110016 /NEW DELHI - 110016  
Tel: 26858566-211, Fax No.26514179  
[WWW.KVSANGATHAN.NIC.IN](http://WWW.KVSANGATHAN.NIC.IN)

F.No-11029/39/2011/KVS (HQ)/Acad1/TS/506-533

Date: 17/04/2017

Ar  
24/4

To  
The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan  
Jabalpur Region

**Subject: Clarification regarding appointment of teachers on part time contractual basis in Kendriya Vidyalaya – thereof .**

Sir,

In continuation to Dy. Commissioner (Acad) letter no. F.28-17/2007-KVS (Acad) dated 27/05/2009 (copy enclosed) I am to inform you that if the serving KVS employee is the member of Vidyalaya Appointment Committee/Member of Selection Panel/Member of VMC, the panel in which the relative (spouse, brothers, sisters and others) is placed should be approved by the Deputy Commissioner of Regional office.

The contents of this letter be brought to the notice of all Principals of KVs functioning under your jurisdiction.

Yours faithfully,

(Dr. V. Vijayalakshmi)  
Joint Commissioner (Acad.)

Copy to:

1. The Deputy Commissioner of All Regional Office – for information
2. The Principal, KV Mascoo/Khatmandu/Tehran – for information

198  
A.B.M.  
for m.a.p.  
24/4  
400  
25/04/17



केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN

(Min. of HRD, Deptt. of Education, Govt. of India)

18-संस्थागत क्षेत्र / 18-institutional Area

शहीद जीत सिंह मार्ग / Shaheed Jeet Singh Marg

नई दिल्ली - 110016 / New Delhi - 110016

Tel: 26856498, Fax No. 011-26514179

[www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.11030/Contractual/2015/KVS/HQ/Acad/AC/VM

Date - 04.05.2016

Speed Post/E-mail

Deputy Commissioner

Kendriya Vidyalaya Sangathan

All Regional Offices

Sub: Appointment of Contractual Teachers in Kendriya Vidyalayas - reg

Madam/Sir,

With reference to the above mentioned subject and in continuation of this office letter no. F.11029/39/2011/KVS(HQ)/Acad dated 08.10.2013, it is to inform that this office has been receiving various complaints/grievances/RTI applications regarding the appointment of contractual teachers in Kendriya Vidyalayas. Although various guidelines have been issued by this office from time to time, in order to ensure fairness and transparency, the competent authority has decided to implement the following additional measures -

1. The Principal should ensure that the panel is prepared on the same day once the interview for a particular post is completed. However, if, due to unavoidable circumstances, the interview process continues till late evening, the marks allotted by the various members of the Interview Board may be e-mailed to KVS RO concerned and KVS (HQ) just after the interview process is over. The panel, prepared be submitted to the Chairman, VMC/Competent Authority for approval on the same or the next day, as the case may be.
2. As soon as the panel is approved by the Chairman, VMC/Competent Authority, the same may be e-mailed to KVS RO concerned with a copy to KVS HQ.
3. The complete panel duly approved by the Chairman, VMC/Competent Authority will be published on the official website of the concerned Kendriya Vidyalaya on the day of approval itself.

For purpose as stated in point 1 and 2 above, each Regional Office will provide a dedicated e-mail address and each vidyalaya is to send the above said information only on the provided e-mail address. The e-mail address of KVS HQ for the above stated purpose is [contractualappoint.kvshq@gmail.com](mailto:contractualappoint.kvshq@gmail.com). In no case the information be sent to any other e-mail address.

You are requested to direct all Principals under your jurisdiction to ensure the compliance of the above.

Yours faithfully,

(Dr Shachi Kant)  
Joint Commissioner (Trg)

Copy to:

1. Joint Commissioner (Acad), KVS (HQ), New Delhi for information.
2. PS to the Commissioner, KVS (HQ), New Delhi for information.
3. PS to the Additional Commissioner (Acad), KVS (HQ), New Delhi for information.
4. Guard File.

Joint Commissioner (Trg)

AO  
for info pl  
9/5  
Sh. B. M.  
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केन्द्रीय विद्यालय संगठन/Kendriya Vidyalaya Sangathan

ए. संस्थानिक क्षेत्र /18, Institutional Area,

शहीद जीत सिंह मार्ग/Shahed Jit Singh Marg

नई दिल्ली/New Delhi-110016

Tel: 26858566. Fax No. 26514179

Website: [www.kvsangathan.org](http://www.kvsangathan.org)

F.110350/13/2010-KVSHQ (Acad.)

Dated: 08-11-2011

SPEED POST

OFFICE MEMORANDUM

SUB:- DEPLOYMENT OF DOCTOR AND NURSE IN KENDRIYA VIDYALAYAS.

The Board of Governors of KVS on its 90<sup>th</sup> meeting held on 30<sup>th</sup> August, 2011 has ratified the recommendation of the Finance Advisory Committee Meeting held on 16-03-2011 regarding Deployment of Doctor and Nurse in Kendriya Vidyalayas.

In this regards Kendriya Vidyalaya Sangathan has provision for medical check-up of all the students twice a year, but due to increasing enrolment in schools, check-up has become a ritual exercise in the Vidyalayas. There is a need to make concerted efforts to ensure good health for all the children. Identification of disease/disability at an early stage can provide scope for timely treatment.

The approval of the Board of Governors for deployment of Doctor and Nurse in all KVs is as follows:-

1. The services of a qualified Doctor be made available for two hours per day in all Kendriya Vidyalayas with two or more sections from classes I to XII. For other Kendriya Vidyalayas the Doctors may be called on demand and as per need.
2. Services of qualified Nurse be made available in all the Vidyalayas for 07 hours (one hour before and one hour after school).
3. Proposed remuneration:-  
(a) Doctor (Minimum MBBS and registered with MCI)- Rs.1,000 per day for two hours.  
(b) Nurse(Diploma holder) Rs.750 per day.
4. The services of Doctors and Nurses will be made available on all working days for the students except during vacations/ breaks or when the school is closed on other account like extreme weather conditions, kanwar yatra, session ending exams etc.
5. Appointment of doctors & nurses will be made after following due procedure as for contractual teachers.
6. Treatment to be provided by Doctors & Nurses will be of first aid nature and in case of emergency, parents will be informed the child will be referred to Govt. Hospital preferably. The main role of these medical staff will be of diagnostic/referral in nature.
7. Existing provision of expenditure per student for medical checkup twice a year shall be subsumed in the referred scheme for KV's with 2 or more sections from I to XII. For other KVs the existing provisions of expenditure for students for Medical check up twice a year shall continue.
8. The timings of doctor should be so adjusted that he/she is available during recess time as most of the emergencies arise during this period.

::02::


9. Provision of one medical room/chamber must be made with the following equipment of good quality and brand.
10. The scheme will be operative with immediate effect.
11. Payment will be made out of VVN fund. If sufficient funds are not available in the VVN of the Vidyalaya, the same will be reimbursed from RO VVN fund account.

Table, chair, examination table, examination stool, Almirah, Display Board, eye drum; height - chart, weighing machine, torch, BP instrument (non glass/non mercury), Thermometer(non glass/non mercury), ENT set, wheel chair, first aid box with abu bag colour vision chart, bed, stationery, Oxygen cylinder, Nebulizer, water jug and glass washbasin with mirror. Medical Room should be provided with AC/Cooler where ever required.

Duties of Doctor and Nurses.

1. They should have Basic Life Support (BLS) course at least once in two years.
2. To deal with emergencies and provide first aid.
3. To keep proper record of Medical aid and emergencies.
4. To keep Medical record of students having disease like diabetes, Asthma, & Epilepsy & cardiac Disease & any other existing disease
5. To carry out awareness programme in assembly and class room on issues related to health like obesity, malnutrition, diet, dengue, Malaria, Swine flu, Polio, Adolescent related problems, health & hygiene, water born disease etc.
6. To conduct medical check up at least twice a year with necessary follow up.
7. To tie up with nearest hospital preferably Govt. Hospital that can provide swift and quality treatment, whenever needed.
8. To be available on telephone during entire school timings
9. To keep instruments/equipment in a working condition.
10. To ensure that every child is vaccinated for preventable diseases.
11. Doctor should be properly qualified and have registration with Medical Council of India/State Medical Council.

The terms and conditions be followed in letter and spirit with immediate effect.

  
(U N KHAWARE)  
JOINT COMMISSIONER (ACAD.)

Distribution:-

1. The Deputy Commissioner, KVS, All Regional Offices, with the direction to circulate it all Kendriya Vidyalayas under his/her administrative jurisdiction.
2. The Joint Commissioner (Pers.), KVS (Hqrs.) New Delhi w.r.t his ID Note 11019/9-3/2011 dated 10-10-2011 for information.
3. The Assistant Commissioner, All ZIETs for information.
4. All other Officers/Sections, KVS(HQ), New Delhi.
5. The Asstt. Editor, KVS(HQ) for making necessary amendment in Education/Accounts Code of KVS immediately.
6. Guard file.



केन्द्रीय विद्यालय संगठन(मु0)  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016  
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110338-01/2014-15/ KVS (HQ) Acad

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Dated: 03-12-2014

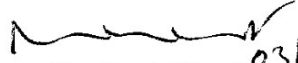
**OFFICE MEMORANDUM**

**Subject: -** Recruitment of Counsellors on Contractual basis - Relaxation in qualifications in the 99<sup>th</sup> Meeting of the Board of Governors of KVS held on 27-10-2014 – matter regarding.

The Board of Governors of KVS in its 94<sup>th</sup> Meeting of BOG held on 28-12-2012, decided to appoint Counsellors in Kendriya Vidyalayas on contract basis. Board also decided the required qualifications for the same. Later on, considering the fact that all schools do not get counsellors as per the prescribed qualifications, the Board of Governors of KVS in its 99<sup>th</sup> meeting held on 27-10-2014 decided to relax the qualifications required for appointment of counsellors. The amended qualification is as under:

Qualifications prescribed earlier (before 99 <sup>th</sup> BOG meeting)	Amended Qualifications(in 99 <sup>th</sup> BOG meeting)
M.A. / M.Sc. (Psychology) from a recognized College or University + Regular one year Post Graduate Diploma in Guidance and Counselling. <b>Or</b> M.A. / M.Sc. / M.Com with B.Ed. / M.Ed. qualification + Regular one year Post Graduate Diploma in Guidance and Counseling. <b>Desirable qualification required</b> Minimum of One Year Experience in Providing Career / Educational Counseling to students at schools. <b>Or</b> Working knowledge and experience in Placement Bureaus. <b>Or</b> Registration with rehabilitation Council of India as Vocational Counselor.	B.A. / B.Sc. (Psychology) with Certificate of Diploma in Counselling. It was further decided that in future Counsellors would be appointed on contractual basis and their remuneration would be as per other contractual TGTs. All the existing Counsellors, being post-graduate, would be governed as per their existing provisions for remuneration. <b>Desirable qualification required</b> Minimum of One Year Experience in Providing Career / Educational Counseling to students at schools. <b>Or</b> Working knowledge and experience in Placement Bureaus. <b>Or</b> Registration with rehabilitation Council of India as Vocational Counselor.

Yours faithfully,

  
(Dr. Shachi Kant) 03/12/14  
Joint Commissioner (Trg.)

**Distribution:**

1. The Deputy Commissioner, KVS, all Regional Offices with the direction to circulate this OM to all Kendriya Vidyalayas under his/her administrative jurisdiction.
2. The Director, all ZIETs for information.
3. All officers/Sections, KVS (HQ), New Delhi.
4. DC(EDP) for uploading on KVS website.
5. PS to Commissioner, KVS
6. PS to Additional Commissioner (Admn.)
7. PS to Additional Commissioner (Acad.)
8. The Asstt. Editor, KVS (HQ) for inclusion / amendment in Education/Accounts Code of KVS.
9. Guard file.